

Outstanding HOSA Advisor Nomination

National HOSA will give special recognition to one (1) Secondary HOSA Advisor and one (1) Postsecondary/Collegiate HOSA Advisor representing each state association during the National Leadership Conference. This is a means of recognizing advisors for the time and effort they expend to provide successful HOSA Chapter activities for their members. Please utilize this form to nominate the advisor you feel should represent Wisconsin as our Outstanding HOSA Advisor.

1. The nominee must be a member in good standing with the Health Occupations students of America, Wisconsin Association and currently serving as a local advisor to a nationally affiliated HOSA chapter, and may not have received this award in the previous five years.
2. Three (3) letters of recommendations should be submitted with this nomination form. A HOSA advisor, HOSA student or school administrator may prepare letters of recommendations.
3. Completed nomination forms will be reviewed by at least two members of the Board of Directors during the State Leadership Conference. No reviewers may be a candidate for this award. If no nominations are received, the recipient will be selected by the HOSA, Board of Directors.
4. The recipient of this honor will be recognized at the State Leadership Conference and the National Leadership Conference.
5. Travel expenses will be the responsibility of the recipient.
6. Bring completed nomination forms to State Conference and turn in at Registration on opening day of the conference in a sealed envelope.
7. Submit completed form to: Jane Heibel, State Advisor
125 South Webster
P. O Box 7841
Madison WI 53707-7841

NOMINATOR

Name:	
School:	
Address:	
City:	Zip:
Work Phone:	Area:

NOMINEE

Name:	
School:	Secondary
Address:	
City:	Zip:
Work Phone:	Area:

Nominee has:

1. been an advisor of a nationally chartered HOSA chapter for _____ years.
2. chaired a Fall Leadership conference session _____ times.
3. chaired a State Leadership Conference event _____ times.
4. been an advisor to a Chapter Officer _____ times.
5. been an advisor to a State Officer _____ times.
6. served on HOSA, Board of Directors, Governing Council or Coordinating Board for _____ years.
7. averages approximately _____ community service projects each year.

Outstanding HOSA Advisor RECOMMENDATION LETTER

Name of Nominee: _____

For your convenience, listed below are descriptive words or phrases that are frequently used to describe outstanding advisors. Please rank the advisor by circling the most appropriate number from 1 to 5: 1 = average; 2 = above average; 3 = superior; 4 = within the top 10% of advisors known; 5 = within the top few advisors ever known

DEPENDABILITY	1	2	3	4	5
LEADERSHIP	1	2	3	4	5
HONESTY	1	2	3	4	5
RESPECT FROM PEERS	1	2	3	4	5
MOTIVATION	1	2	3	4	5
FLEXIBILITY	1	2	3	4	5
ENTHUSIASM	1	2	3	4	5
PROFESSIONALISM	1	2	3	4	5
INITIATIVE	1	2	3	4	5

COMMENTS:

(May continue on a separate sheet of paper as needed.)

This letter of recommendation is being prepared by (circle one): HOSA Advisor
Administrator
HOSA Student

Signature

Date

Outstanding HOSA Advisor - RATING SHEET

Name of Nominee: _____

CRITERIA	POINTS POSSIBLE	POINTS EARNED
1. Years of service as a HOSA advisor (20 points max) 1-4 years 5-8 years 9-10 years 11 or more years	5 points 10 points 15 points 20 points	
2. Fall Leadership Lab Service (20 points max) 1 leadership conference 2 leadership conferences 3 leadership conferences 4+ leadership conferences	5 points 10 points 15 points 20 points	
3. State Conference Chair Service (20 points max) 1 State Conf Chair 2 or more	10 points 20 points	
4. Area Officer Advisor Service (10 points max) 1-2 Area Officers 3-5 Area Officers 6 or more Area Officers	2 points 5 points 10 points	
5. State Officer Advisor Service (15 points max) 1-2 State Officers 3-5 State Officers 6 or more Area Officers	5 points 10 points 15 points	
6. Board of Directors Service (15 points max) 2-4 years 5-8 years 9 or more years.	5 points 10 points 15 points	
7. Community Service Projects (20 points max) 1-2 projects 3-5 projects 6-10 projects 11 or more projects	5 points 10 points 15 points 20 points	
8. Letters of Recommendation (Possible 50 points each , with max of 150 points)	1-150 points	
MAXIMUM POINTS = 270	TOTAL =	

Evaluator's Signature: _____ Date: _____